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GENERAL INFORMATION

The purpose of this modification is to add travel funds for ENG TECH #2 [REDACTED]

A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased by [REDACTED]
[REDACTED].

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
5008	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

The total value of the order is hereby increased by [REDACTED]

CLIN/SLIN	From (\$)	By (\$)	To (\$)
5008	[REDACTED]	[REDACTED]	[REDACTED]

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

STATEMENT OF WORK (SOW) FOR ENGINEERING TECHNICIAN

SCOPE.

Under this task order, the contractor will independently provide support services to satisfy the overall operational objectives of the execution of NAVFAC Southeast's broad and diverse mission of facilitating inter-governmental operational requirements. This position will provide engineering technician support to the ROICC Shaw office. The primary objective is to provide contractor services and deliverables through performance of an Engineering Technician.

ORGANIZATION. Naval Facilities Engineering Command, Southeast, Jacksonville, FL

TASKS/SERVICES. The contractor shall:

- Administers the Construction Quality Management Program
- Reviews project plans and specifications for technical soundness and to determine practicability from a construction management standpoint
- Makes on-site visits to projects to obtain information on facility/site conditions and develop recommendations during project development
- Prepares Quality Assurance Plans
- Attends pre-construction conferences
- Reviews and recommends approval of progress schedules and technical submittal approvals
- Reviews safety plans
- Performs cost and price analysis to highlight hidden and unnecessary costs, providing input to the construction engineer preparing the pre-and post-negotiation documentation.
- Coordinates construction operations between contractors, station personnel, and other government agencies.
- Reviews contractor daily reports for thoroughness and accuracy and checks daily payrolls for any discrepancies
- Makes on-site visits during construction to check progress, verify contractor compliance with plans and specifications, and resolves problems
- Ensures contractor's compliance with safety requirements

DELIVERABLES.

95% of the requirements above should be submitted on time and accurate.

CERTIFICATIONS, LICENSE, PHYSICAL REQUIREMENTS OR OTHER EXPERTISE REQUIRED. The contractor must have:

Extensive technical and practical knowledge, and experience as a engineering technician
Sound understanding of engineering concepts, principles and practices applicable to civil, mechanical, electrical, and/or environmental engineering concerned with the design, layout, and

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supervision of construction operations

Ability to prepare or review technical engineering specifications and statements of work covering complex and diverse engineering designs or changes

Thorough knowledge of construction practices and methods as well as construction management

Ability to write and speak to report on progress and outcome of technical assignments and to present recommendations

Ability to monitor construction projects to a successful and timely completion

Knowledge of Primavera SureTrak scheduling software and/or other construction scheduling software packages

Knowledge of safety and occupational health principles, practices, procedures, laws and regulations as they relate to engineering performance requirements

This individual will not serve on Technical Evaluation Boards, Price Evaluation Boards or Source Selection Boards as a voting or advisory member without first receiving approval for the use of advisory and assistance services by the NAVFAC Acquisition proponent IAW NFAS 37.203. In addition, this individual will not be assigned as a Contracting Officer's Authorized Representative.

PERIOD OF PERFORMANCE.

[REDACTED]

[REDACTED]

PLACE OF PERFORMANCE.

The place of performance is [REDACTED].

OPERATIONAL HOURS.

Work will be performed 40 hours per week during normal business hours, Monday-Friday, excluding Federal holidays.

OVERTIME.

[REDACTED]

SAFETY ISSUES.

GOVERNMENT-FURNISHED EQUIPMENT, BADGE, KEYS AND/OR FACILITIES PROVIDED. Government will furnish government badge and hard hat. Safety shoes will be provided by the employee.

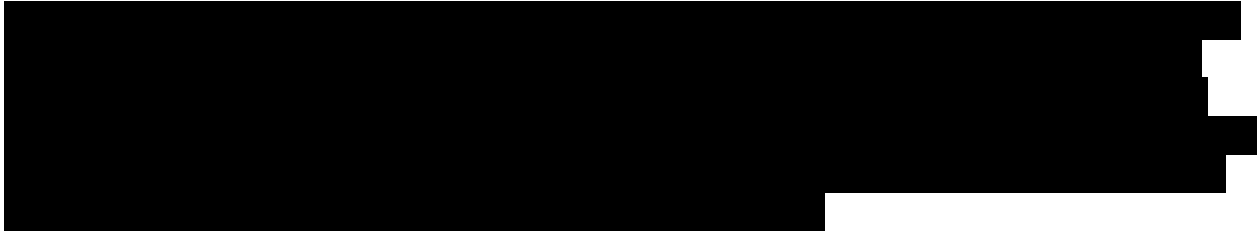
SECURITY CLEARANCE/POLICE CHECK/DRIVING RECORD CHECK.

Work under this task order is UNCLASSIFIED. The contractor shall comply with all applicable

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Department of Defense (DoD) security regulations and procedures during the performance of this task order. The contractor shall not disclose and must safeguard procurement sensitive information, computer systems and data, privacy act data, and Government personnel work products that are obtained or generated in the performance of this task order. If necessary, the contractor will be required to provide clearances for personnel requiring access to Government computers and workstations.

REIMBURSABLE EXPENSES (TRAVEL, CONFERENCE, TRAINING, EQUIPMENT OR MATERIALS, ETC.).



TASK TYPE.



NON-PERSONAL SERVICE STATEMENT.

Contractor employees performing services under this order will be controlled, directed and supervised at all times by management personnel of the contractor. The contractor's management shall ensure that employees properly comply with the performance standards outlined in the Quality Assurance Surveillance Plan (QASP). Contractor employees will perform independent of and without the supervision of any Government official. Actions of contractor employees may not be interpreted or implemented in any manner that results in any contractor employee creating or modifying Federal policy, obligating the appropriated funds of the U.S. Government, overseeing the work of Federal employees, providing direct personal services to any Federal employee or otherwise violating the prohibitions set forth in Parts 7.5 and 37.1 of the Federal Acquisition Regulation (FAR). The Government will control access to the facility and will perform the inspection and acceptance of the completed work.

GOVERNMENT PROJECT OFFICER.

The Government Project Officer will provide general instructions on limitations and deadlines, and is responsible for administration of the task order in compliance with the contract to include inspection and acceptance of deliverables.



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SECTION D PACKAGING AND MARKING

N/A

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SECTION E INSPECTION AND ACCEPTANCE

N/A

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

[REDACTED]

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

[REDACTED]

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

[REDACTED]

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SECTION G CONTRACT ADMINISTRATION DATA

SUBMISSION OF INVOICES

In accordance with DFAR CLAUSE 252.232-7003 (JAN 2004) the contractor shall submit invoicing electronically through Wide Area Work Flow (WAWF). Facsimile, e-mail, and scanned documents are not acceptable electronic forms.



5252.232-9301 INVOICING PROCEDURES ELECTRONIC (FEB 2009)

(a) In accordance with DFARS Clause 252.232-7003 titled "Electronic Submission of Payment Requests", this contract/order requires use of the DoD Wide Area Workflow (WAWF) system for the submission of invoices. This web-based system, located at <https://wawf.eb.mil>, provides the technology for Government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices will no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business Point of Contact (EBPOC), and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are "Getting Started for Vendors" and "WAWF Vendor Guide".

(c) Within ten (10) days after award, the designated CCR EBPOC is responsible for activating the company's CAGE code in WAWF by calling 1-866-618-5988. Once the company's CAGE code is activated, the CCR EBPOC must self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document type, DODAAC codes with corresponding extensions, and inspection and acceptance locations when submitting invoices in WAWF:

Initial Document Creation requires the following:	
Contract Number	[REDACTED]
Delivery Order Number	[REDACTED]
Cage Code/Ext	[REDACTED]
Pay DoDAAC	[REDACTED]
Document Type	[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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SECTION H SPECIAL CONTRACT REQUIREMENTS

SECURITY REQUIREMENT

The following is required for all DoD contractor employees working in Government facilities.

DOD 5200.08-R/C3.3: "The CAC shall be the principal identity credential for supporting interoperable access to installations, facilities, buildings, and controlled spaces".

DOD 5200.08-R/C3.3.1.2: "A National Agency Check with Inquiries (NACI) or equivalent national security clearance (e.g. National Agency Checks including credit check (NACLC)) is required for permanent issuance of the credential. The credential may be issued upon favorable return of the FBI fingerprint check, pending final favorable completion of the NACI/equivalent, based on a commander/director risk management decision. An individual holding a valid national security clearance shall not require an additional submission of the NACI/equivalent."

SECNAV M-5510.30/9-24,6: "Commands will include the FAD (facility access determination) program requirements in contract specifications when trustworthiness determinations will be required on the contractor employees". In this case the FAD program requirement is a CAC now required by the regulation above.

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SECTION I CONTRACT CLAUSES

STANDARD CLAUSES CONTAINED IN BASIC MAC SHALL APPLY

09RA 52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

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SECTION J LIST OF ATTACHMENTS